

Upshur County

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT02900 - 9.15.17

**Adjustment Number**      **Budget Code**      **Description**      **Adjustment Date**  
 BA0000306      2016-2017 Adopted      Adjust Tax Office revenue distribution      9/15/2017  
**Summary Description:** A change in the format of the DMV report has caused our Tax Office revenue accounts to be out of proportion with original budget. All DMV related fees will be recorded in the 100-310 accounts. 100-350-3504 will be used for ad valorem related fees only.

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-310-3120</u>	Tax Assessor's Portion	From 100-350-3504	-77,000.00	-170,000.00	-247,000.00
September:	-170,000.00				
<u>100-350-3504</u>	Tax Assessor Collector Fee	To 100-310-3120	-200,000.00	170,000.00	-30,000.00
September:	170,000.00				

**Adjustment Number**      **Budget Code**      **Description**      **Adjustment Date**  
 BA0000307      2016-2017 Adopted      Emergency Management      9/15/2017  
**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-406-1300</u>	Part Time Employee	From Contracted Services	0.00	1,500.00	1,500.00
September:	1,500.00				
<u>100-406-2200</u>	FICA Taxes	From Contracted Services	0.00	2,300.00	2,300.00
September:	2,300.00				
<u>100-406-2300</u>	Retirement Match	From Contracted Services	0.00	2,200.00	2,200.00
September:	2,200.00				
<u>100-406-4495</u>	Contracted Services	To part time employee/FICA/retirement	24,000.00	-6,000.00	18,000.00
September:	-6,000.00				

**Adjustment Number**      **Budget Code**      **Description**      **Adjustment Date**  
 BA0000308      2016-2017 Adopted      NonDepartmental      9/15/2017  
**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-409-4200</u>	Property & General Liability Ins	From Contingency	199,500.00	2,500.00	202,000.00
September:	2,500.00				
<u>100-409-4955</u>	Contingency	To Property/General Liability Insurance	62,017.00	-2,500.00	59,517.00
September:	-2,500.00				

**Adjustment Number**      **Budget Code**      **Description**      **Adjustment Date**  
 BA0000309      2016-2017 Adopted      District Court      9/15/2017  
**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-409-4955</u>	Contingency	To District Court Court Appt Atty Civil	62,017.00	-4,000.00	58,017.00
September:	-4,000.00				
<u>100-435-3095</u>	Books & Publications	To Education	6,000.00	-10.00	5,990.00
September:	-10.00				
<u>100-435-4010</u>	Petit Jury	To SB7	22,000.00	-2,000.00	20,000.00
September:	-2,000.00				
<u>100-435-4011</u>	Grand Jury	To Court Appt Atty Civil	8,000.00	-450.00	7,550.00
September:	-450.00				
<u>100-435-4015</u>	Sub Court Reporter	To SB7	8,000.00	-1,700.00	6,300.00
September:	-1,700.00				

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**Budget Adjustment Register**

<u>100-435-4110</u>	Senate Bill 7 Appointments	From Petit Jury, Sub Court Reporter, Transcript	182,475.00	4,700.00	187,175.00
September:	4,700.00				
<u>100-435-4120</u>	Court Appointed Atty - Civil	From Grand Jury, Transcripts, Contingency	144,325.00	8,450.00	152,775.00
September:	8,450.00				
<u>100-435-4135</u>	Court Costs & Services	To SB7	4,000.00	-1,000.00	3,000.00
September:	-1,000.00				
<u>100-435-4145</u>	Transcripts	To Court Appt Atty Civil	10,234.00	-4,000.00	6,234.00
September:	-4,000.00				
<u>100-435-4502</u>	Educational Expense	District Court	2,231.00	10.00	2,241.00
September:	10.00				

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000310	2016-2017 Adopted	Elections	9/15/2017		

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-490-1500</u>	Election Workers	To FICA	23,000.00	-412.00	22,588.00
September:	-412.00				
<u>100-490-2200</u>	FICA Taxes	From Election Workers	4,910.00	412.00	5,322.00
September:	412.00				

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000311	2016-2017 Adopted	District Attorney	9/15/2017		

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-476-3095</u>	Books & Publications	To Education	2,000.00	-8.00	1,992.00
September:	-8.00				
<u>100-476-4502</u>	Educational Expense	From Books & Publications	10,000.00	8.00	10,008.00
September:	8.00				

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000312	2016-2017 Adopted	Sheriff's Office requests	9/15/2017		

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-560-3010</u>	Office Supplies	From Investigative for a shredder	6,500.00	1,300.00	7,800.00
September:	1,300.00				
<u>100-560-3010</u>	Office Supplies	From Batteries	6,500.00	481.97	6,981.97
September:	481.97				
<u>100-560-3105</u>	Investigative Expenses	To Office Supplies	18,000.00	-1,300.00	16,700.00
September:	-1,300.00				
<u>100-560-3230</u>	Batteries	To Office Supplies	700.00	-481.97	218.03
September:	-481.97				
<u>100-565-3125</u>	Prescriptions	To Miscellaneous	50,900.00	-1,500.00	49,400.00
September:	-1,500.00				
<u>100-565-3380</u>	Miscellaneous Expenses	From Prescriptions	16,000.00	1,500.00	17,500.00
September:	1,500.00				

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000313	2016-2017 Adopted	Road & Bridge requests	9/15/2017		

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
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<u>100-611-3010</u>	Office Supplies	To Signs & Safety	1,500.00	-250.00	1,250.00
September:	-250.00				
<u>100-611-3300</u>	Culverts	To Signs & Safety \$50 & Plant Mixed \$2200	24,999.62	-2,250.00	22,749.62
September:	-2,250.00				
<u>100-611-3340</u>	Road Oil	From Contracted Services	590,000.00	500.00	590,500.00
September:	500.00				
<u>100-611-3350</u>	Plant Mix Asphalt	From Culverts	68,527.88	2,200.00	70,727.88
September:	2,200.00				
<u>100-611-3360</u>	Signs & Safety	From Office Supplies, Hand Tools, Culverts	8,500.00	627.49	9,127.49
September:	627.49				
<u>100-611-3390</u>	Handtools	To Signs & Safety	10,500.00	-327.49	10,172.51
September:	-327.49				
<u>100-611-4495</u>	Contracted Services	To Road Oil	79,099.93	-500.00	78,599.93
September:	-500.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000314	2016-2017 Adopted	Extension Office request	9/15/2017

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-665-3010</u>	Office Supplies	To Education and Travel	600.00	-309.38	290.62
September:	-309.38				
<u>100-665-4502</u>	Education & Travel	From Office Supplies	9,050.00	309.38	9,359.38
September:	309.38				

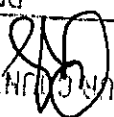
SEPTEMBER 15, 2017





Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2016-2017	2016-2017 Adopted	<u>100-310-3120</u>	Tax Assessor's Portion	-77,000.00	-170,000.00	-247,000.00
		<u>100-350-3504</u>	Tax Assessor Collector Fee	-200,000.00	170,000.00	-30,000.00
		<u>100-406-1300</u>	Part Time Employee	0.00	1,500.00	1,500.00
		<u>100-406-2200</u>	FICA Taxes	0.00	2,300.00	2,300.00
		<u>100-406-2300</u>	Retirement Match	0.00	2,200.00	2,200.00
		<u>100-406-4495</u>	Contracted Services	24,000.00	-6,000.00	18,000.00
		<u>100-409-4200</u>	Property & General Liability Insura	199,500.00	2,500.00	202,000.00
		<u>100-409-4955</u>	Contingency	62,017.00	-6,500.00	55,517.00
		<u>100-435-3095</u>	Books & Publications	6,000.00	-10.00	5,990.00
		<u>100-435-4010</u>	Petit Jury	22,000.00	-2,000.00	20,000.00
		<u>100-435-4011</u>	Grand Jury	8,000.00	-450.00	7,550.00
		<u>100-435-4015</u>	Sub Court Reporter	8,000.00	-1,700.00	6,300.00
		<u>100-435-4110</u>	Senate Bill 7 Appointments	182,475.00	4,700.00	187,175.00
		<u>100-435-4120</u>	Court Appointed Atty - Civil	144,325.00	8,450.00	152,775.00
		<u>100-435-4135</u>	Court Costs & Services	4,000.00	-1,000.00	3,000.00
		<u>100-435-4145</u>	Transcripts	10,234.00	-4,000.00	6,234.00
		<u>100-435-4502</u>	Educational Expense	2,231.00	10.00	2,241.00
		<u>100-476-3095</u>	Books & Publications	2,000.00	-8.00	1,992.00
		<u>100-476-4502</u>	Educational Expense	10,000.00	8.00	10,008.00
		<u>100-490-1500</u>	Election Workers	23,000.00	-412.00	22,588.00
		<u>100-490-2200</u>	FICA Taxes	4,910.00	412.00	5,322.00
		<u>100-560-3010</u>	Office Supplies	6,500.00	1,781.97	8,281.97
		<u>100-560-3105</u>	Investigative Expenses	18,000.00	-1,300.00	16,700.00
		<u>100-560-3230</u>	Batteries	700.00	-481.97	218.03
		<u>100-565-3125</u>	Prescriptions	50,900.00	-1,500.00	49,400.00
		<u>100-565-3380</u>	Miscellaneous Expenses	16,000.00	1,500.00	17,500.00
		<u>100-611-3010</u>	Office Supplies	1,500.00	-250.00	1,250.00
		<u>100-611-3300</u>	Culverts	24,999.62	-2,250.00	22,749.62
		<u>100-611-3340</u>	Road Oil	590,000.00	500.00	590,500.00
		<u>100-611-3350</u>	Plant Mix Asphalt	68,527.88	2,200.00	70,727.88
		<u>100-611-3360</u>	Signs & Safety	8,500.00	627.49	9,127.49
		<u>100-611-3390</u>	Handtools	10,500.00	-327.49	10,172.51
		<u>100-611-4495</u>	Contracted Services	79,099.93	-500.00	78,599.93
		<u>100-665-3010</u>	Office Supplies	600.00	-309.38	290.62
		<u>100-665-4502</u>	Education & Travel	9,050.00	309.38	9,359.38
<b>2016-2017 Total:</b>				<b>1,320,569.43</b>	<b>0.00</b>	<b>1,320,569.43</b>
<b>Grand Total:</b>				<b>1,320,569.43</b>	<b>0.00</b>	<b>1,320,569.43</b>

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